

Hull & East Yorkshire Mind Annual General Meeting 2020-2021

Charity Number: 1101976

Company Number: 4936165

Wednesday 15th December 2021 at 5pm
Wellington House, 108 Beverley Road, Hull, HU3 1YA and on
Microsoft Teams (link to follow)

Item	Matter
1	Welcome
2	Receipt of apologies acknowledged
3	Minutes of Annual General Meeting held on 16 th December 2020
4	Chair's Report
5	Receipt of Audited Accounts March 2021* (to follow)
6	Co-opted Directors Retired a) Andrew Grant
7	Directors Retired by Rotation and Re-Appointed a) Donna Blank b) Karl Douglas c) Mike Reeve
8	Appointment of Auditors Streets Chartered Accountants Tower House Lucy Tower Street Lincoln LN1 1XW

*Please note a link to the audited accounts will be available on the Hull and East Yorkshire Mind website, <https://www.heywind.org.uk/> under Events and copies of the report will be available on the evening.

**HULL & EAST YORKSHIRE MIND
ANNUAL GENERAL MEETING 2019 - 2020**

**Minutes of the meeting held on Wednesday 16th December 2020 at Wellington
House, 108 Beverley Road, Hull and on Microsoft Teams**

Present:

Members (voting):

Peter Archer (Chair), Mike Gill (Vice Chair), Alex Denholm (Honorary Treasurer), Justina Oraka, David Kitney, Stephen Deas, Donna Blank, Karl Douglas, Mike Reeve and Joanne Norman.

Staff members (non-voting):

None

In attendance:

Emma Dallimore (Chief Executive), Eamonn Gaspar (Finance Director), Lyndsey McClements (Operations Director), Mark Sharpley (Smailes Goldie), Victoria Neighbour (Smailes Goldie) and Emily Normington (minutes).

1. Welcome

The Chair of Hull & East Yorkshire Mind, Peter Archer welcomed attendees to the meeting.

2. Receipt of Apologies Acknowledged

It was noted that the following apologies had been received.

Arthur Spurr
Suzy Bunton
Stephen Deas

3. Minutes of the Annual General Meeting held on Wednesday 26th February 2020 at Wellington House, 108 Beverley Road, Hull

Members were in receipt of a copy of the minutes which had been previously circulated. The minutes were accepted as an accurate record.

4. Chair's Report

The Chair welcomed questions on the report presented, no questions were received.

5. Receipt of Draft Audited Accounts to March 2020

A Denholm (AD) reported the draft audited accounts for 2019-2020. M Sharpley advised the accounts are in draft format due to complexities of remote auditing and acquiring information; E Gaspar confirmed outstanding items relate to testing and should not alter the figures presented today. M Sharpley hopes to have the final accounts prepared by January, for adoption by the Board of Trustees; M Sharpley confirmed filing extensions have been issued due to the pandemic.

J Norman noted that dates of trustee appointments are missing from the trustee report, and note 19 regarding restricted funds brought forward, JN queried whether permission

had been sought from funders for these funds to be written into reserves. M Sharpley confirmed the funders' permission should be sought, if it has not been done already; V Neighbour will clarify with HEY Mind finance staff.

AD noted the reasons provided for the draft accounts, and reported there are no concerns regarding operating in the future, however a loss of £45k was recorded for the financial year ending 31st March 2020. AD noted the deficit arose due to increased demolition costs at the Beverley Road premises. M Sharpley has reviewed forward forecasts, and raised no concerns regarding management of the charity. AD confirmed recovery in the current financial year has been excellent, and thanked E Gaspar and the Finance Team for their work on improving the financial position and implementation of new accounting systems.

AD asked attendees to note the draft accounts, pending formal adoption in early 2021. Members unanimously agreed to accept the draft accounts presented, pending receipt of the final version.

6. **Co-opted Directors Retired.**

The Chair advised two trustees have been appointed by trustees since the last AGM. S Bunton and M Reeve.

7. **Directors Retired by Rotation and Re-appointed**

Peter Archer was proposed for reappointment by M Gill and seconded by A Denholm. The reappointment of P Archer was unanimously approved by members.

David Kitney was proposed for reappointment by P Archer and seconded by A Denholm. The reappointment of D Kitney was unanimously approved by members.

Mike Gill was proposed for reappointment by P Archer and seconded by A Denholm. The appointment of M Gill was unanimously approved by members.

8. **Appointment of Auditors**

A Denholm proposed the reappointment of the auditors, Smailes Goldie, due to the accounts still being in draft form. As the financial year is in progress, HEY Mind will allow the auditors to continue to the conclusion of the current financial year and produce the year-end figures. A decision will be made on whether HEY Mind wish to go out to tender by the end of March 2021.

M Sharpley confirmed auditors can be changed during the year, with 21 days' notice to be given. This approach was unanimously approved by members. P Archer asked how far into the agreement HEY Mind are, M Sharpley advised this would require checking.

9. **Any Other Business**

There were no items of any other business, this concluded the end of the formal business.

Signed Chair/Elected Chair Date

Chair of Trustees Report for the Financial Year Ended 31/03/2021

The year to 31.3.2021 was tough for everyone. Covid brought us problems that we could never have anticipated. That said I believe that our staff have done an excellent job in coping with increased demand for our services whilst, at the same time, having to adopt new ways of working.

We continued to grow our services in North East Lincs but more work is required there to help the people in Grimsby and the surrounding areas. Something we are working on in the current year.

In summary, it was a tough year but our staff have responded magnificently to the challenges. Thanks to each and every one of you.

Since 31.3.2021 demand has continued to increase and the various Commissioners have continued to work very closely with us.

I am also very pleased to be able to report that we have recently agreed to take loan of in excess of £2m to enable us to purchase properties which will enable us to supply a better level of accommodation to our clients. More about that next year.