

March 2019

Dear Applicant

**Community Connector (Social Prescribing)
(fixed term contract to April 2020)**

Thank you for your interest in the above positions.

These posts work in partnership with Humber Teaching NHS Teaching Trust on their Social Prescribing contract.

Hull and East Yorkshire Mind believes that everyone experiencing a mental health problem deserves both support and respect. We aim to challenge stigmas and strengthen communities. Can you help us to make this happen?

People's health is determined primarily by a range of social, economic and environmental factors. Social Prescribing seeks to address people's needs in a holistic way and support individuals to take greater control of their own health.

The project can involve a variety of activities which are typically provided by voluntary and community sector organisations. Examples include volunteering, arts activities, group learning, gardening, befriending, cookery, healthy eating advice and a range of sports. Your role is to empower, motivate and support people to access such community resources to improve the person's health and wellbeing.

The successful Community Connectors will work in direct partnership with NHS Community Link workers, who are based in local GP practices, to ensure practical aspects of support plans are achieved outside of Link Worker appointments.

The successful candidate will need to have well developed IT skills to ensure the safe and effective use of System 1 clinical data management system and a commitment to meet all required training competencies, including Humber Teaching Trust statutory and mandatory training. You should also be a confident and outgoing person.

This is an opportunity to get out into the community to promote mental health.

Closing date is Monday, 18 March 2019

Yours faithfully

Will Adam
Operations Manager

JOB DESCRIPTION

JOB TITLE: Community Connector (Social Prescribing)
LOCATION: Main office base will be as stated in employment contract. The post holder will also be required to work at various other sites and travel within the East Riding area.
SALARY: £15,795 (from 01 April 2019)
HOURS: The post holder is required to work their contracted hours flexibly to meet the needs of our clients and the organisation which may include evenings, weekends or public holidays.
REPORTS TO: Team Lead
OVERALL PURPOSE OF THE JOB Working for Hull and East Yorkshire Mind on behalf of Humber Teaching NHS Foundation Trust, you will be expected to foster effective working relationships with the people you support and NHS Community Link workers in order to enable successful completion of mutually agreed support plans as part of local Social Prescribing provision. You will work in direct partnership with NHS community Link workers who are based in local GP practices, to ensure practical aspects of support plans are achieved outside of Link Worker appointments.
ROLE RESPONSIBILITIES <ul style="list-style-type: none">• Ensure our framework for good care which includes Relationships, Environment, Activity, Compassion and Hope, called 'REACH' is adhered to at all times.• Utilise its in depth knowledge of the local voluntary and community services and networks within respective areas• To enable people to access community resources which may include accompanying them.• To enable people to turn their assessed and co-produced plans and goals in to actions by facilitating access and connecting them with the appropriate services following the completion of a full health assessment with a link worker.• Offer support, guidance and help were possible for people to gain confidence, overcome initial fears and seek solutions to any barriers inhibiting attendance.• Adhere to pre written risk assessments ensuring own personal safety.• Plan your diary to optimise the delivery of support and activities.• Build trusting and supportive relationships with the people who use our services.• Maintain positive relationships with people to encourage acceptable behaviour.• Raise concerns for people's safety and work with colleagues to devise plans to intervene to protect people from harm.• Work with colleagues to ensure consistent support is provided to everyone.• Manage your own workload, reporting any issues of concern to your Line Manager.• Complete reports to your manager detailing activities taking place during your support sessions if required.• Recording and reporting activity using a range of data systems, including inputting an individual's data into a clinical system in a safe and effective manner

- Partake in service developments to maximise people's experience and accessibility
- To identify existing provision, opportunities and service gaps for local development and communicate this information to the relevant department at East Riding of Yorkshire Council.

NOTES

This job description is not intended to be exhaustive in every respect but rather to define the fundamental purpose, responsibilities and dimensions of the role.

There is an expectation that all Community Connectors will ensure they meet all required training competencies, including Humber Teaching Trust's statutory and mandatory training.

In addition to the contents of this job description, employees are expected to undertake any and all reasonable tasks allocated and identified by line management as being necessary for the proper performance of your role within the organisation and the overall business objectives of the organisation.

Our Values

Respect - Accepting all others, respecting their beliefs needs and wishes

Compassion – Being compassionate towards people and each other, promoting wellbeing for all

Safe - Delivering services with honesty, professionalism and accountability within a framework of an enterprising and sustainable business model

Person Specification

When we shortlist applications we do so based on the information you tell us. Try to give us as much evidence as possible to show where you meet the requirements of the role. This can include experience from outside of paid work such as volunteering or caring responsibilities.

Job Title: Community Connector (Social Prescribing)		Created: April 2018	
Area	Criteria	Essential	Desirable
Key knowledge	Working knowledge of behaviour change, emotional wellbeing and key public health issues	✓	
	Of how to intervene effectively to support people who use our services	✓	
	Of local service provision, health needs and issues across the East Riding	✓	
	Of Health & Safety, risk management, lone working and personal safety		✓
	Willingness to undertake further academic development		✓
Relevant experience	Proven experience of working well on own initiative and as part of a team	✓	
	Demonstrable experience of working within community service settings, areas of isolation, rurality and deprivation	✓	
	Previous experience of working within public health related services		✓
	Of supporting social, leisure and personal development opportunities for people		✓
Key competencies	Organisational Awareness – Level 1 Knowledge of Hull and East Yorkshire Mind		✓
	Planning and Organising – Level 1 Able to plan and prioritise own workload to ensure client needs are met	✓	
	Communicating and Managing Relationships – Level 2 Ability to develop good working relationships with our clients where they feel respected.	✓	
	Highly developed written and verbal communication which is tailored to the needs of the target audience	✓	
	Responding to Pressure and Change – Level 2 Demonstrates resilience when faced with emotionally charged issues and stays calm if under pressure	✓	
	Responds flexibly and positively to changing needs	✓	
	Decision Making and Problem Solving – Level 2 Able to make decisions without unnecessarily referring to others, based on the information available	✓	
	Demonstrable ability to apply practical problem solving and common sense to a variety of problems	✓	
	Client Focus – Level 4 Able to support the diverse needs of the people who use our services and offer appropriate interventions when necessary	✓	
	Has a non-judgmental approach with the ability to demonstrate compassion and empathy whilst working within professional boundaries with the people who use our services.	✓	
Evidence of the ability to motivate people to meet their personal goals and lead a more fulfilling life	✓		
Additional requirements	Possession of a full current driving license with use of a motor vehicle for work purposes and prepared to travel across the region.	✓	
	Enthusiastic with a high degree of personal motivation	✓	
	Ability to work flexibly, hours of work may be between 8am until 8pm Monday to Friday with weekend and bank holiday working	✓	
	Competent in the use of IT programmes (eg Microsoft Outlook, Word, Excel) with the ability to learn new systems and effectively input clinical data and information relating to an individual	✓	
	Have, or be working towards an NVQ/BTEC Level 2/GCSEs in a relevant discipline or similar qualification, eg health and social care, information, advice and guidance, or have relevant experience		✓

Summary of Terms and Conditions

1. Probationary Period of Service

All new staff will undergo a probationary period which will generally be the first six months.

2. Disclosure and Barring Service (DBS)

It is a condition of employment that all staff have a DBS Disclosure at the appropriate level which will be paid for by Hull and East Yorkshire Mind.

3. Hours of Work

As per your contract of employment. All hours to be worked on a flexible basis to meet the needs of clients and the organisation. Staff who work more than six hours per day will take an unpaid lunch break of not less than 30 minutes.

4. Pay

No automatic annual increments are payable except for any cost of living increase which may be awarded to all employees at the absolute discretion of the Executive Committee.

5. Annual Holidays and Holiday Pay

The normal annual holiday entitlement with pay is 25 working days for full time staff and on a pro rata basis for staff working part time. In addition paid leave will be granted for all bank holidays (on a pro rata basis for part time staff) in each year.

6. Payments During Sickness/Injury

Staff who are absent from work for reasons of sickness, or injury sustained whilst carrying out their duties for Mind, will receive Statutory Sick Pay only in their probationary period and up to four weeks full Company Sick Pay in a 12 month period thereafter.

7. Pension Scheme

Under the Government pension regulations all eligible staff will be automatically enrolled into the Company Pension Scheme currently provided by Friend's Life. Staff contributions will be in line with the minimum percentage of gross basic earnings set by the Government. The employer contribution will be 3% of gross basic earnings. Additionally staff who are either non eligible or not entitled, under the regulations, may join the scheme and the same contribution levels would apply.

8. Subsistence and Travelling Expenses

Subsistence and travelling expenses are paid at rates determined by Hull and East Yorkshire Mind. Staff who work from home will have the first 10 miles deducted from their daily mileage claim.

9. Trade Union Membership

Employees have the right to join or not to join a Trade Union.